



SOUTH DAKOTA 9-1-1 COORDINATION BOARD
MEETING MINUTES (DRAFT) FOR OCTOBER 31, 2019
SDACC, 211 E PROSPECT AVENUE, PIERRE

Board members present: Brown, Bryan, DeNeui, Harding, Kippley, Littau, McPeek, Miller, Mundahl, Rufledt

Board Members Absent: Serr

Staff Present: Maria King (NG911 Project Manager)

Others present: Arin Diedrich (DPS), Jenna Howell (DPS), Bob Mercer (KELO), Paul Bachand

I. Call to Order and Roll Call

The meeting was called to order at 10:03AM Central Time by McPeek. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to approve the meeting agenda.

Moved by: DeNeui Seconded by: Rufledt
Discussion: None
Voice Vote: 10 yeas, 0 nays. Motion carried unanimously.

III. Election of Chair and Vice Chair

Nomination subcommittee chair Brown facilitated the election of Board Chair and Vice Chair. Brown called for nominations for Chair. Harding nominated Kippley for Chair. Seconded by Littau. No other nominations were made. Nominations ceased.

Motion to elect Rachel Kippley as the Chair.

Moved by: Harding Seconded by: Littau
Discussion: None.
Vote: 10 yeas, 0 nays. Motion carried.

Brown called for nominations for the Vice Chair. Miller nominated DeNeui as Vice Chair. No other nominations were received. Nominations ceased.

Motion to elect Michelle DeNeui as Vice Chair.

Moved by: Miller Seconded by: McPeek
Discussion: None.
Voice Vote: 10 yeas, 0 nays. Motion carried.

IV. Subcommittee Membership

Updates were needed for some of the subcommittees, as there were past Board members still listed as subcommittee members. After review and discussion, it was decided that that subcommittee members were adequate following the removal of the past Board members other than the Operations Sub-Committee. Mundahl agreed to join the Operations Sub-Committee. There was some question on the Administrative Sub-Committee and whether both the Chair and Vice Chair were required to be members. Kippley and DeNeui were designated to be included as members with Kippley as chair of the subcommittee while Rufledt and Miller agreed to remain. Serr was not present to determine if he wanted to continue serving on the committee.

Motion to approve the subcommittee membership list with the removal of Haines from the Operations, Funding and Special Legislative Sub-Committees and Reinesch from the Operations Sub-Committee. Motion to include the addition of Mundahl to Operations and Kippley and DeNeui to Administrative Sub-Committee.

Moved by: Brown Seconded by: Harding
Discussion: None
Voice Vote: 10 yeas, 0 nays. Motion carried unanimously.

V. Approval of Meeting Minutes

Motion to approve the October 17, 2019 meeting minutes.

Moved by: McPeek Seconded by: Bryan
Discussion: None
Voice Vote: 10 yeas, 0 nays. Motion carried unanimously.

VI. NG911 Project Update

A. Executive Session per SDCL 1-25-2 (3)

Motion to go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including Board members, staff (Maria, Jenna, Arin, Dan) and Paul Bachand.

Moved by: Rufledt Seconded by: McPeek
Discussion: None
Roll Call Vote: 10 yeas, 0 nays. Motion carried unanimously.

The Board went into executive session at 10:15AM Central Time. The Board came out of executive session at 11:33AM Central Time. Conference bridge re-established and resumed meeting at 11:35AM.

B. NG911 Project Update

King updated the Board on the electrical and cabling upgrades at the PSAPs. After this week, there will be 3 PSAPs remaining and all work will be completed within the necessary timelines for implementation.

Kick off calls are continuing for the PSAPs to relay information regarding implementation.

VII. Other Business

- A. Next regularly scheduled meeting is scheduled for December 12 via teleconference.
- B. King welcomed Littau and Mundahl as Board members and thanked the other Board members for their service. Dan Lusk was also introduced as the Deputy Secretary for the Department of Public Safety.
- C. King reminded Board members to complete expense reimbursement forms.
- D. King asked that all Board members remain after the meeting for a photo.

VIII. Subcommittee Membership

King looked up the bylaws for the 9-1-1 Coordination Board and read the section regarding the makeup of the Administrative Sub-Committee. The bylaws state that the Chair is part of the Admin committee and is made up of a total of 3 members. After a brief discussion, it was decided that Kippley, DeNeui and Rufledt remain.

Motion to approve the amended committee members for the Administrative Sub-Committee.

Moved by: Brown Seconded by: Littau

Discussion: None

Roll Call Vote: 10 yeas, 0 nays. Motion carried unanimously.

IX. Public Comment

There was no public comment.

X. Adjourn

Motion to adjourn the meeting.

Moved by: McPeck Seconded by: Bryan

Discussion: None

Vote: 10 yeas, 0 nays. Motion Carried unanimously. Meeting adjourned at 11:47AM Central Time.